



APPROVED BY THE BOARD OCTOBER 13, 2016

**BURLINGTON BOARD OF SCHOOL COMMISSIONERS
INFRASTRUCTURE AND TECHNOLOGY COMMITTEE MINUTES**

September 20, 2016

5:30 P.M.

Ira Allen Educational Center

Attendance:

Board Committee: Committee Chair David Kirk (5:45 PM); Commissioner Mark Barlow; Commissioner Anne Judson; Commissioner Kathy Olwell, Board Chair Mark Porter (5:45PM); Commissioner Miriam Stoll (5:47 PM); Commissioner Curry (6:37 PM); Commissioner Cina (6:40PM).

Administration: Superintendent Yaw Obeng (remote by phone); Paul Irish, Senior Director of Infrastructure and Technology; Marty Spaulding, Director of Property Services

Public:

The meeting was called to order at 5:35 PM

1. Mission
2. Approval of Agenda

Motion to approve agenda (A. Judson/K. Olwell)

Result: All in favor.

3. Public Comment
No public comment

4. Long Range Capital Planning

Director Spaulding and Superintendent Obeng (by phone) reviewed the draft document on

Deferred Maintenance Needs. Much discussion followed on the content, message, and topics related to the goals and needs.

Superintendent Obeng will follow up on revisions to the document.

There was general consensus on the following:

Create a separate page for the BHS topic:

We are continuing that conversation

Re-engage the original group, clarify to get them back and involved

Invite new people as well
Goal to get detailed architectural drawings of options and costs
Need delivery and detail in 9 months for bond vote (June)

Simplify the information on the Deferred Maintenance

Provide clarity on the amount being requested (don't overload)
Why does this need to be done? (we just did Hunt a few years ago)
Why are we separating BHS?
Possibly reflect on the White and Burke report in analyzing options
Deferred maintenance has been a challenge in every district nationally
Link back to Board page for the details

Timeline:

Goal - Get conversation started, put out dates, start ahead of the November vote
Get calendar dates for NPA meetings in October
Admin presentation (20 minutes)
Two-page handout that commissioners can speak to
Bond vote for March for the Deferred Maintenance needs.

5. Summer Construction Status Report

Director Spaulding gave an update on summer construction. Champlain pretty much wrapped up, a few loose ends, such as fence and site work out back. Fantastic ribbon cutting event. Perhaps we host the next meeting at Champlain school?
EES sprinkler project is done, all wrapped up.
Ontop moved into BHS. Done for this summer. It included moving BTC programs back into F building.
Horizons program has moved into St Mark's.

6. Joint discussion with Finance about Merging

Commissioner Kirk asked Policy Governance to review how to combine Finance and ITC.

Timeline for completion no later than next April. A few clarification questions.

7. Discussion about Taft fund

The Board authorized the use of the funds to relocate to the amount of \$400,000. There are other items that were not included in the original authorization, such as lease costs & furnishings. Administration will be bringing information to the Board.

8. Next Meeting - October 18, at 5:30 pm, Ira Allen

9. Adjournment

Motion to adjourn (K. Olwell/A. Judson) at 6:47 PM

All in favor.

Respectfully submitted,
Paul Irish